

Central Florida Collaborative Water Supply Planning Initiative

Reedy Creek Improvement District
1900 Hotel Plaza Blvd.

Friday, April 1, 2011

10:00 AM to 12:30 PM

Notes:

- a. Meeting began at 10:03 AM, with introductions (sign in sheet attached)
- b. A revised Central Florida Collaborative Water Supply Planning Initiative (Initiative) was distributed; this was used as the base document for review. Called the “red” version.
- c. **Collaborative Process Guiding Principles.** Revised principles agreed upon by Steering Committee:
 1. Identify the sustainable quantities of traditional groundwater sources available for water supply which can be used without causing unacceptable harm to the water resources and associated natural systems.
 2. Develop strategies to meet water demands which are in excess of the sustainable yield of existing traditional groundwater sources. Strategies should include optimizing the use of existing groundwater sources, implementing demand management, and identifying alternative water supplies that can be permitted and will be implemented as demands approach the sustainable yield of existing sources.
 3. Establish consistent rule and regulations for the three water management districts which meet the Collaborative Process Goals and implements the results of this Central Florida Collaborative Water Supply Planning Initiative.
- d. **Collaborative Process Goals.** Introduced for added focus related to initiative.
 1. One model
 2. One uniform definition of harm
 3. One baseline reference condition
 4. One process for permit reviews
 5. One process to set MFLs and reservations

The process will provide flexibility for cases where Recovery Strategies have been adopted, such as for the Southern Water Use Caution Area in the SWFWMD.

e. **Steering Group.** Clarified Group's charge.

Comprised of a cross section of water supply partners meeting regularly to direct a coordinated effort to fulfill the Guiding Principles and Collaborative Process Goals of the Central Florida Collaborative Water Supply Planning Initiative.

f. **Steering Group composition.**

1. Initial Utility Representatives – 7
(Orange, Polk, Seminole, TOHO, RCID, OUC, St. Cloud)
2. WMDs – Executive Directors and Designated Board Members- 6
3. FDEP- 1
4. DACS- 1
5. Others- to be added as appropriate; need process to add new members

The Steering Group agreed that additional members could be added... See Action Item #3 below for the follow up to add additional utility members.

g. **Initiative Governance.** A proposal was presented to revise the hierarchy of structure to pursue the fulfillment of the Guiding Principles and Collaborative Process Goals of the Initiative. The hierarchy new structure is as follows (see Figure #1):

1. Steering Group: as charged
2. Technical Oversight/ Management: provide regular oversight and direction to ensure a coordinated effort; comprised of representatives of the executive management teams from each of the WMDs and utilities (technical teams report to this group)
3. Technical Collaborative Team: revised as described below (Item h.)

h. **Technical Collaborative Teams.** Each Technical Collaborative Team will have a work plan and schedule to accomplish their effort. Each team will be expected to present their progress at each Steering Group meeting.

1. Hydrologic Analysis:
Akin Owosino (SFWMMD) confirmed as Team Leader
 - i. *An early release of the USGS model to the team is necessary so that the team ...can achieve familiarity with the tool and provide feedback on its development necessary to allow its proper use for CFCWSPI efforts.*

Action required. See Action Item #6 below.

2. Environmental Assessments:

Marc Minno (SJRWMD) confirmed as Team Leader

- i. Should the CFCA EAS continue to meet and complete the CFCA work plan tasks?

We are now starting a new process (CFCWSPI) that will supersede the CFCA work plan. The Team will need to bring the utility representative's up to speed on the prior work effort.

- ii. Should the CFCA EAS complete the Final Report?

No. A final report will be completed through the CFCWSPI process.

- iii. Will the EAS continue to meet with the STOPR public records request team?

We will not have separate meetings with the STOPR team and the Environmental Measures Collaborative Team. Only the latter.

- iv. When will the Environmental Measures Collaborative Team (EMCT) goals be determined?

Goals have not yet been determined, but will be discussed at the April 13th meeting in SFWMD's St. Cloud Service Center.

- v. When will the EMCT complete members list be determined?

The agency staff has been determined. Utility staff will be David MacIntyre, Tony Janicki, Shirley Denton, and Jim Bays, but may vary.

- vi. Will there be a lead contact for the utilities/other members?

Yes – David MacIntyre.

3. Minimum Flows and Levels and Reservations

Marty Kelly (SFWMD) confirmed as Team Leader

4. Data & Monitoring Strategy

Mary Thomas (Utilities) confirmed as Team Leader

5. Groundwater Availability; future phase activity

This activity follows completion of the initial work by the Hydrologic Analysis, Environmental Assessment, and MFLs teams

6. Recovery and Prevention Strategies – future phase activity (this activity follows the determination of groundwater availability).

The types of activities included are: water supply planning, regulatory, identifying mitigation/ augmentation projects, long-term monitoring to assess compliance and effectiveness of the strategies that are implemented, and funding.

- i. **Next Meeting**

Friday, May 20, 2011
TOHO Water Authority (Kissimmee)
Start time:10:00 AM

j. **ACTION ITEMS**

1. Confirm next meeting start time and location (Shearer)
2. Prepare meeting notes/ distribute to Steering Group (Shearer)
3. Discuss obligations to becoming a member of the Steering Group with the City of Clermont (Wheeler)
4. Revise Guiding Principles to include utility actions/commitments... demand mgmt, etc (Wheeler)
5. Confirm Department of Agriculture's participation on Steering Group (Fisk)
6. Engage the USGS over the concern with the modeling issues (Fisk)
7. Confirm Marty Kelly (SWFWMD) as Team Leader for the Minimum Flows and Levels and Reservations Team (Dave Moore)
8. Update Central Florida Collaborative Water Supply Planning Initiative document to reflect Steering Group changes (Shearer)
9. Kissimmee River to be used as a "pilot process" to develop a reservation strategy (Wehle)
10. Schedule future public meeting; discuss at next Steering Group meeting (Owen)
11. Establish a data sharing website for large file transfers (Akin)

Figure 1- Initiative Organizational Hierarchy

- a. Groundwater Availability will follow work conducted by the first three technical teams
- b. Recovery/Prevention Strategies will follow completion of the Groundwater Availability team.
- c. The staff involved with establishment of MFLs are not necessarily the same as the ones who will develop the strategies